



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
January 25, 2016
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 12.03.15
3. Restructure Committee
4. Participatory Governance- Committee Charge Update
5. Unit Count for Transfer Students
6. AFS Program Guidelines
7. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
January 25, 2016
10 am-11 am

Members Present: Sandi Thomas, Samera Kabir, Kim Young, Jose Hernandez, Thomas Armstrong, Joann Garcia Khushnur Dadabhoy, Rudy Duque, Mike Mayoros, Apineru Lealofi, Robbie Evans, Aleah Jameson Goodvich, Christina Calderon, Nancy Olson, Lisa Holmes, Jessica Tainatongo, Kim Hammack, Emily De Bruhl, Penny Shreve

Members Absent: Scott Bulkley, Abe Aboud, Megan Freeland, Obed Ardon, Heather Minehart, Jerry Peters, Kyri Freeman, Stephen Eaton, , Paulette Pereira, John Macomber

Guest: Nance Nunes Gill

Approve Agenda

Motion-1st: J. Hernandez 2nd: A. Lealofi
All in favor

Approve Minutes: 12.03.15

Motion-1st: J. Hernandez 2nd: S. Thomas
All in favor

Restructure Committee

The committee has been meeting twice a month. Beginning with the February 1st meeting the committee will be split into three subcommittees which will work on different aspects of student success and equity. Each month one meeting will be dedicated to subcommittee workgroups and the other for the Student Success and Equity Committee to meet as a whole.

The three subcommittees are as follows:

Committee	Chair	Responsibility
Student Success	Khushnur Dadabhoy	Elements of the Student Success Plan
Equity	Kim Young	Elements of the Equity Plan
Connections	Stephen Eaton	Ensure the campus is making a connection to both programs.

The committee representation list was provided to the committee members and will be updated to insure everyone is included. A new meeting invitation will be sent to everyone.

Participatory Governance-Committee Charge Update

The committee reviewed the Student Success and Equity Committee information that is provided in the Participatory Governance Handbook. The committee purpose statement and description will be left as is. The committee is recommending the following changes:

Chairperson: will be discussed in cabinet to see if revisions are necessary (currently states: VPAA, VPSS and Academic Senate President).

Student Success & Equity Cmte
Meeting Date: January 25, 2016
Minutes Approved: February 8, 2016

Meetings: changed from monthly and as necessary to Bi-monthly and as necessary

Members: changed from

One representative from each: Academic Senate, ASG Student, Basic Skills, BCFA, CTE, CSEA, Distance Education, Enrollment Services, Fort Irwin, HR, Information Technology, Instruction, Program Review Committee, Research, Planning, and Development, Special Programs and Services, Transfer and Career Planning Center, Student Life/Outreach

To

One representative from each: Academic Senate, ASG, BCFA, CSEA

Representatives from: Basic Skills, CTE, Distance Education, Enrollment Services, Fort Irwin, HR, Information Technology, Instruction, Program Review Committee, Research, Planning, and Development, Special Programs and Services, Transfer and Career Planning Center, Student Life/Outreach, Counselor, Community Member, DSPS

Advisory: changed from Counselor (as needed) to as needed

Motion: To move recommended changes forward

1st: J. Hernandez 2nd: S. Kabir

All in favor-Passed

Unit Count for Transfer Students

Christina Calderon attended a Region IX meeting and learned that schools in our region caps units at 45 for first time entry into EOPS/CARE. Currently BCC is not following this procedure and if EOPS/CARE decided to cap incoming students the procedure could affect students in AFS. The committee is being asked to make take into consideration this information. At this time more data is being requested to see how many students would be affected if BCC decided to change their procedure.

AFS Program Guidelines

Tabled

Student Success & Equity Cmte

Meeting Date: January 25, 2016

Minutes Approved: February 8, 2016



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
February 8, 2016
10am
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 01.25.16
3. Review AFS Guidelines
4. Subcommittee Reports
 - a. Student Success
 - b. Equity
 - c. Connections
5. General Information and Updates
 - a. Discussion Topics
6. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting
March 7, 2016
10am-11am

Members Present: Sandi Thomas, Samera Kabir, Kim Young, Khushnur Dadabhoy, Christina Calderon, Jerry Peters, Paulette Pereira, John Macomber, Mike Mayoros, Nancy Nunes-Gill, Jessica Tainatongo, Lisa Holmes, Penny Shreve, Jose Hernandez, Stephen Eaton, Robbie Evans, Aleah Jameson Goodvich, Joann Garcia, Thomas Armstrong, Apineru Lealofi

Members Absent: Abe Aboud, Emily DeBruhl, Heather Minehart, Kimberly Hammock, Kyri Freeman, Nancy Olson, Orbed Ardon, Melissa Cunningham

Approve Agenda

Motion-1st: J. Peters 2nd: J. Macomber
All in favor

Approve Minutes: 02.08.16

Motion-1st: J. Peters 2nd: J. Hernandez
All in favor

Review AFS Guidelines

Suggestions: add to first paragraph: AFS students are not eligible for other state assistance programs (EOPS).

Motion-1st: J. Peters 2nd: J. Hernandez

Approve AFS Guidelines with addition of active EOPS students are not eligible for AFS
All in favor

Subcommittee Reports

- Student Success:
 - Working on an aggressive outreach plan.
- Equity
 - Reviewed the access portion of the Equity Plan. Outlined key areas and are working towards task for implementation.
- Connections
 - Reviewing the rubric and form for Program Review. Plan on proposing an addendum to the Program Review form to integrate Student Success.

Discussion on Equity Cohorts

The committee was led by Dr. Dadabhoy in a discussion about Equity Cohorts. The following bullets are ways to target equity groups:

- Cohorts: Choose an equity group and put them through a pathway towards completion.
 - CTE working on a current cohort for IMMT-High school cohort, will begin a new cohort and add on Automotive in the fall.

SSEC-Subcommittee: Student Success
Meeting Date: February 22, 2016
Minutes Approved: April 4, 2016

- Materials in other languages. Translating brochures and flyers. Dedicate funds to include advertising on local Spanish radio stations.
- Offer Certificates with a faster completion rate.
- Provide students with better pathways.
- Establish counselors for each equity group
- Make class schedule more flexible
- Saturday Hybrid courses
- Survey community on why they do not attend BCC
- Follow up with current issue on night transportation to and from the college
- Offer classes at the mall or other locations in town
- Acceleration in English/Math courses
- Bridge program for nontraditional students
- Color code Catalog for UC/CSU course
- Stream line curriculum



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
March 7, 2016
10am
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 02.08.16
3. Review AFS Guidelines
4. Subcommittee Reports
 - a. Student Success
 - b. Equity
 - c. Connections
5. Discussion on Equity Cohorts
6. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
February 8, 2016
10 am-11 am

Members Present: Sandi Thomas, Samera Kabir, Kim Young, Jose Hernandez, Thomas Armstrong, Joann Garcia Khushnur Dadabhoy, Robbie Evans, Aleah Jameson Goodvich, Christina Calderon, Nancy Olson, Lisa Holmes, Jessica Tainatongo, Penny Shreve, Abe Aboud, Jerry Peters, Stephen Eaton, Paulette Pereira, John Macomber, Mike Mayoros

Members Absent: Scott Bulkley, Megan Freeland, Obed Ardon, Heather Minehart, Kyri Freeman, Rudy Duque, Apineru Lealofi, Kim Hammack, Emily De Bruhl

Guest: Nance Nunes Gill

Approve Agenda

Motion-1st: N. Olsen 2nd: J. Hernandez

All in favor

Approve Minutes: 12.03.15

Motion-1st: J. Hernandez 2nd: J. Macomber

All in favor

Review AFS Guidelines

Committee reviewed guidelines and made suggested changes to the Eligibility criteria:

AID FOR SCHOOL PROGRAM
Internal Guidelines

The Aid For School program is an equity funded program designed to provide academic support, financial assistance, and encouragement for eligible low income and educationally disadvantaged students. Through various forms of assistance, AFS allows students to focus on success by meeting their educational/vocational goals.

Eligibility

- California Resident's and Active military service members.
- Registered for a minimum of six (6) units (~~unless program subject to committee &~~ director approval).
- Eligible for Bog A, B or C with \$200 or less of EFC.
- Below sixty (60) college units. * If more than 60 units, subject to approval and review by Program Director.
- Maximum of twenty-four (24) ~~transferrable evaluated and transcribed~~ units from another accredited post-secondary institution (unless approved by Program Director).
- Educationally disadvantaged as defined by the state Chancellor's Office.
- ~~A member of a low income family or is currently receiving CalWorks, SSI, or General Assistance.~~
- 2.0 minimum accumulative GPA. *If under a 2.0 GPA subject to committee and Director Approval.

Intake

- Fully completed AFS Application
- Signed Intake Form
- Proof of Bog A, B, or C
- Completed BCC Orientation
- Copy of Assessment Test Scores

Student Success & Equity Cmte

Meeting Date: February 8, 2016

Minutes Approved: March 7, 2016

- Education Plan
- Transcripts from ALL previously attended colleges
- BCC Transcripts
- Current Class Schedule

Unit Limits/GPA Requirements

- Registered for a maximum of fourteen (14) units.
- If registered for 15-18 units:
 - Must have at least a 3.250 GPA
 - Must have successfully completed at least twenty ~~four~~ (204) units or two (2) full-time semesters.
 - Must have an 80% successful completion of units attempted.
- *Services for students ~~registered for fifteen (15) plus units may be limited due to available resources~~ is based on program funding.

Probation

- Complete 6 units (unless a waiver is granted by the Program Director) with a 2.0 GPA or better.
- If enrolled in 9-12 units, the student must complete five (5) hours of tutorial per week. Out of the five (5) hours per week of tutorial, two (2) of those hours must be with a tutor.
- If enrolled in 8 units or less, the student must complete three (3) hours of tutorial per week. Out of the three (3) hours per week of tutorial, one (1) of those hours must be with a tutor.

The committee is requesting that the probation criteria match other special programs criteria. Students should also have an appeal process. The Student Success and Equity department will be create an appeal process, make the suggested changes to the AFS Program guidelines. The documents will be reviewed again for a final reading at the next meeting.

Subcommittee Reports Update

The committee members like the idea of working in smaller groups. It gives them the opportunity to focus on task and work on projects. The committee is requesting that copies of each subcommittee's minutes be provided at the Student Success and Equity Committee meeting.

- Student Success
 - Reviewed outreach opportunities
 - Began planning a couple of open house events
 - Discussed expanding the High School Outreach Program
- Equity
 - Reviewed the equity success areas
 - Discussed reviewing the Equity Report and future revisions
 - Received a handout on key areas of discussion and action
- Connections
 - Discussed how to institutionalize the 3SP and Equity Plans into everything the College does.
 - Direct line drawn from the 3SP and Equity Plans to program reviews, institutional planning, resource allocations and college grants.

Discussion Ideas

The subcommittees are to propose topics to be discussed at committee meetings. The ideas should be based on how the committee is working towards action items and deliverables.

Student Success & Equity Cmte

Meeting Date: February 8, 2016

Minutes Approved: March 7, 2016

Barstow Community College
Student Success and Equity Committee Meeting
April 4, 2016
10am-11am

Members Present: Kim Young, Nance Nunes Gill, Aleah Jameson Goodvich, Jerry Peters, Jessica Tainatongo, Joann Garcia, John Macomber, Jose Hernandez, Lisa Holmes, Christina Calderon, Mike Mayoros, Paulette Pereira, Melissa Cunningham, Samera Kabir, Sandi Thomas, Thomas Armstrong, Stephen Eaton

Members Absent: Khushnur Dadabhoy, Abe Aboud, Apineru Lealofi, Emily DeBruhl, Heather Minehart, Kimberly Hammack, Kyri Freeman, Nancy Olson, Orbed Ardon, Penny Shreve, Robbie Evans

Approve Agenda

Motion-1st: N. Nunes Gill 2nd: C. Calderon

All in favor

Approve Minutes: 03.07.16

Motion-1st: J. Hernandez 2nd: J. Peters

all in favor

Academic Standing/Probation/Dismissal

The committee received a presentation on academic standing guidelines and changes based on the new BOG waiver regulations. The committee determined that no additional interventions needed to be pursued.

Review of Strategic Priorities

The committee reviewed strategic priority 1 and 5 and made the following recommendations.

1. Priority #1, Activity 1, expected outcomes: eliminate numerous choices for students, courses will be chosen to promote each degree, creation of a workgroup to review and work on creating a plan.
2. Priority #1, Activity 2: remove student handbook and change orientations to orientation course.
3. No changes to Priority #5

Outreach

Upcoming outreach events:

- Cinco De Mayo: Mariachis, Food, Games, Speakers

Subcommittee Reports

Each subcommittee reported out on the last meetings.

Barstow Community College
Student Success and Equity Committee Meeting
May 2, 2016
10am-11am

Members Present: Christina Calderon, Khushnur Dadabhoy, Robbie Evans, Joann Garcia, Lisa Holmes, Aleah Jameson Goodvich, Mike Mayoros, Jerry Peters, Kim Young

Members Absent: Abe Aboud, Orbed Ardon, Thomas Armstrong, Melissa Cunningham, Emily DeBruhl, Stephen Eaton, Kyri Freeman, Kimberly Hammack, Jose Hernandez, Samera Kabir, Apineru Lealofi, John Macomber, Heather Minehart, Nance Nunes Gill, Nancy Olson, Paulette Pereira, Penny Shreve, Jessica Tainatongo, Sandi Thomas

Approve Agenda

Motion-1st: C. Calderon 2nd: J. Garcia

All in favor

Approve Minutes: 03.07.16

Motion-1st: J. Garcia 2nd: J. Peters

All in favor

Summer Meetings

Reminder made to the group

Fast Facts 2016

Reviewed Information

Multiple Measures Discussion

- I. Future of ACSK classes
 - a. Recommendation that ACSK courses only be offered to students receiving DSPS services and all other students should start in Math-101
 - b. Question brought up during discussion: Is there a repeatability limit on ACSK courses?
- II. Suggestions:
 - a. Start a work group to pull data in regards to the success rate of courses out at Ft. Irwin location since Ft. Irwin does not offer ACSK courses. (5 year comparison to main campus)
 - i. Work Group Volunteers:
 1. Khushnur Dadabhoy
 2. Lisa Holmes
 3. Christina Calderon
 4. Kim Young
 5. Robbie Evans
 - ii. Suggested Members not present:
 1. Sandi Thomas
 2. Stephen Eaton
 3. Penny Shreve

SSEC-Subcommittee: Student Success

Meeting Date: May 2, 2016

Minutes Approved:

Updates

- Outreach
 - i. BHS Assessment Testing Completed (219 tested)
- Summer Bridge
 - i. Currently 96 enrolled/ compared to 65 last year (2015)
- Subcommittees
 - i. Success
 - 1. Participating in the Cinco De Mayo Event
 - 2. Presenting to Home Depot/ Employer willing to pay for employees education
 - ii. Equity
 - 1. Working on bi-lingual materials for community
 - iii. Connections
 - 1. Working on several items, but are thus far on schedule with deadlines
 - 2. Program Review Template



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
April 4, 2016
10am
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 03.07.16
3. Academic Standing/Probation/Dismissal
4. Review of Strategic Priorities
5. Outreach-Joann
6. Subcommittee Reports
 - a. Student Success
 - b. Equity
 - c. Connections
7. Other

Additional Information:



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
May 2, 2016
10am
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 04.04.16
3. Summer Meetings
4. Fact Sheet
5. Multiple Measures Discussion
6. Updates
 - a. Outreach
 - b. Summer Bridge
 - c. Subcommittees
 - i. Success
 - ii. Equity
 - iii. Connections
7. Other

Additional Information:



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
July 9, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 5.27.15
3. Workgroups Reports
 - a. IE Targets
 - b. Socioeconomic
 - c. 3SP and Access
 - d. Distance Education
 - e. Foster Youth
4. America's College Promise Act 2015
5. Clearinghouse report on transfer
6. Misc.

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
July 9, 2015
3pm-4pm

Members Present: Kim Young, Jerry Peters, Stephen Eaton, Nancy Olson, Penny Shreve, Heather Caldon, Joann Garcia
Absent: Maricela Angulo, Megan Freeland, Carole Blake, Sandi Thomas, Gene Low, Morgan Bohnsack, Paulette Pereira, Kyri Freeman, Yadira Sandoval, Emily De Bruhl, Samera Kabir, Gloria Webster

Approve Agenda

Motion-1st: Jerry 2nd: Stephen
All in favor

Approve Minutes: 5.27.15

Motion-1st: Heather 2nd: Jerry
All in favor

Workgroups

IE Targets: Carl did not finish gathering the data before he left. The work group is still waiting on results and as soon as they get the data from Carl they will meet again.

Socioeconomic: The workgroup had one brief meeting to discuss additions to the group. The group will get back together in the near future.

3sp & Access: The workgroup has had two meeting.

1st: Handed out documents and discussed who should be added to the group.

2nd: Reviewed the elements of the new CCCApply and determined email locations for the needs/interest table.

Distance Ed: Has not met.

Foster Youth: Have two groups meeting. One is a campus group and the other is a community group. The community group meets to discuss the services each department offers and to establish an area wide communication network for foster youth.

America's College Promise Act 2015

The Act is a proposed bill. The information was passed out for review and additional discussions will take place in the future. The committee is asked to think about what the college is lacking to ensure the college is ready to enforce the bill, if it is passed.

Clearinghouse report on transfer

A summary of the report was given. An interesting point reflected in the report pertained to the high rate of reverse transfer students. The committee also discussed the success rate of transfer students and the possibility of using this information to review the services the college offers.

Misc:

The committee received the AAC&U Developing a Community College Student Roadmap packet. The committee is being asked to read the document to see BCC could mirror any programs being used at other campuses.

In August the committee will also need to review the representative list and mission statement.

Student Success & Equity Cmte

Meeting Date: July 9, 2015

Minutes Approved: August 6, 2015



**Barstow Community College
MEETING AGENDA**

***Student Success and Equity Committee
August 6, 2015
3pm
LRC Conference Room***

1. Approve Agenda
2. Approve Minutes: 7.09.15
3. Distance Ed Pilot- Nancy Olson
4. Finding New Directions- Kim Young
5. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
August 6, 2015
3pm-4pm

Members Present: Kim Young, Jerry Peters, Stephen Eaton, Nancy Olson, Penny Shreve, Heather Minehart, Morgan Bohnsack, Kyri Freeman, Emily De Bruhl, Nance Nunes-Gill, Samera Kabir
Absent: Maricela Angulo, Megan Freeland, Carole Blake, Sandi Thomas, Gene Low, Paulette Pereira, Gloria Webster, Joann Garcia, Yadira Sandoval, Cecil Smith

Approve Agenda

Motion-1st: Jerry 2nd: Samera Kabir
 All in favor

Approve Minutes: 7.9.15

Motion-1st: Heather 2nd: Jerry
 All in favor

Distance Ed Pilot

Nancy Olson was involved in piloting a new distance education assessment. The program assess student’s online abilities before taking online courses. The assessment is long but includes sections on typing speed, computer knowledge and reading skills. Nancy will speak to the company to see if it can be tailored to Barstow Community College’s needs. Programs like EOPS and OSS could pilot the program before making it available to the whole campus.

Finding New Directions

The College has purchased Degree Works an education plan program and had set aside student success fund to pay for the implementation. Since the Chancellor’s Office is going to pilot a program for all of the community colleges the District has decided to halt the implementation of Degree Works. The funds set aside have to be redirected to other college needs. Based on the student success guidelines the committee is recommended the following purchases.

Order	Item	Budget	Responsible Party
1	Articulation Clean Up	\$15,000	Samera Kabir, Thomas Armstrong, Apineru Lealofi
2	Kiosk Computer Update	\$30,000	Morgan Bohnsack, Heather Minehart, Jerry Peters
3	No Credit Math/English Courses	\$15,000	Melissa Meadows, Penny Shreve
4	Researcher/Consultant	\$25,000	Kim Young, Stephen Eaton
5	Televisions for follow up info on campus	\$10,000	Morgan Bohnsack, Jerry Peters, Emily DeBruhl
6	Professional Development	\$15,000	Stephen Eaton

A few other ideas were introduced including a declare your major event, a proctor database, purchasing Proctor U for students to use for free, and an online academy for students to attend.

Once the recommendation is approved the responsible parties have a deadline of August 31st to turn in any quotes and requisitions for purchases.



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
September 10, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 8.06.15
3. Strategic Priorities 1 & 5
4. Outreach Activities
5. Student Success Support Plan
6. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
September 10, 2015
3pm-4pm

Members Present: Kim Young, Stephen Eaton, Mike Mayoros, Kyri Freeman, Emily De Bruhl, Joann Garcia, Jose Hernandez, Paulette Pereira, Sandi Thomas, Khushnur Dadabhoy
Absent: Megan Freeland, Carole Blake, Gloria Webster, Yadira Sandoval, Cecil Smith, Samera Kabir, Heather Minehart, Jerry Peters, Nancy Olson, Penny Shreve, Api Lealofi
Guest: Robert Pacheco

Approve Agenda

Motion-1st: Joann 2nd: Kyri
All in favor

Approve Minutes: 8.06.15

Motion-1st: Penny 2nd: Jose
All in favor

Strategic Priorities

In spring 2015 the college participated in a retreat where the Strategic Priorities were determined. The information was handed over to the IEC to hone in on and to assign the priorities to shared governance committees. The committees are to work on goals and activities based on the priority they are given. The Student Success and Equity Committee was given Strategic Priority 1: Educational Success and Strategic Priority 5: Campus Culture. Subcommittees were created to work on the goals and activities to bring back to the committee. The Priorities will then be moved forward to the President's Shared Governance Council and the Board of Trustees by the December board meeting.

- Priority 1 Educational Success: Lead-Emily
 - Penny, Khushnur, Kyri, Jose, Mike, Sandi, ASG, Samera, Heather, Nancy, Gloria
- Priority 5 Campus Culture: Lead-Joann
 - Khushnur, Paulette, ASG, Jerry, John, Carol, Api, CSEA, BCFA, Academic Senate

The committee also reviewed the Priorities and made a few recommendations for the subcommittees to work on.

Priority 1.

- Goal 1. Improve student completion
- Goal 2. Improving awareness and communication on transferability.
- Keep Goals 2, 3, 4 delete 5

Priority 5.

- Goals-The subcommittee will review and work on goals for priority 5

Outreach

Crossroads Assembly Church is having a family fair on October 3rd from 10am-2pm. They are looking for a commitment from the college to have a table. Joann, Jose and students will be working the event. CTE will be providing documents for the table. A suggestion was made to speak to Crossroads Assembly to discuss the purpose of the event and see what type of information they are requesting from BCC.

Student Success & Equity Cmte

Meeting Date: September 10, 2015

Minutes Approved: October 8, 2015

Student Success Support Plan

The committee needs to identify the areas of focus that are really important to the College. The Chancellor's Office has made newly enrolled students a priority. The committee reviewed BCC's headcount data from the Chancellor's Office to determine what groups we would like to emphasize.

Target Group:

- Newly enrolled
 - Ensure their student success steps are done
- First Time
 - Outreach High School.
 - Local and nonlocal.
 - Look at gaps or students that do not complete the steps and end up missing priority registration and the opportunity to take English and math courses their first semester.
- Returning Students
 - Assessment
 - Math and English
- Continuing students
 - Look at dividing up the students by years or units and create interventions to get them to completion or transfer.
 - Look at the Orientation, Assessment, Counseling, and at risk categories.



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
September 24, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 9.10.15
3. Strategic Priorities 1 & 5
4. Student Success Support Plan
5. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
September 24, 2015
3pm-4pm

Members Present: Khushnur Dadabhoy, Kim Young, Yadira Sandoval, John Macomber, Nancy Olson, Jerry Peters, Paulette Pereira, Mike Mayoros, Penny Shreve, Emily DeBruhl, Thomas Armstrong, Api Lealofi, Kyri Freeman

Absent: Scott Bulkley, Ramon Vasconcellos, Carole Blake, Sandi Thomas, Heather Minehart, Megan Freeland, Samera Kabir, Joann Garcia, Gloria Webster, Jose Hernandez

Approve Agenda

Motion-1st: John 2nd: Nancy

Amend the agenda: Remove Approval of Minutes and Strategic Priorities

1st: Penny 2nd: Kyri

All in favor

Student Success Support Plan

The committee was emailed the rough draft of the Student Success Support Plan. They are to review and send Kim Young any changes by 12pm on Friday, September 25th. Once the committee has had their input the Plan will move to the next level for approval.



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
October 8, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 9.10.15/9.24.15
3. Strategic Priorities 1 & 5
 - a. Priority 1 Update
 - i. Sub-Committee Member
 - b. Priority 5 Update
 - i. Joann Garcia
4. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
October 8, 2015
3pm-4pm

Members Present: Khushnur Dadabhoy, Kim Young, John Macomber, Nancy Olson, Heather Minehart, Jerry Peters, Kyri Freeman, Joann Garcia, Jose Hernandez, Robbie Evans

Members Absent: Carole Blake, Sandi Thomas, Paulette Pereira, Mike Mayoros, Penny Shreve, Megan Freeland, Samera Kabir, Gloria Webster, Emily De Bruhl, Apineru Lealofi

Guests: Yadira Sandoval

Approve Agenda

Motion-1st: Jerry Peters 2nd: Nancy Olson

All in favor

Approve Minutes: 9.10.15/9.24.15

Motion-1st: Nancy Olson 2nd: Heather Minehart

All in favor

Strategic Priorities

Sub-Committee for Priority #1 (Educational Success) submitted their report for review. Changes were made to adequately relate the intent of the committee.

Sub-Committee for Priority #5 (Campus Culture) submitted their report for review. Changes were made to adequately relate the intent of the committee. There was an expressed need to further discuss the exploration of increased online activities in an effort to enrich the student life activities for online students.

Next meeting

Committee will reconvene on 10/15/2015 to finalize report to be forwarded to The Institutional Effectiveness Committee.



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
October 15, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 10/08/2015
3. Strategic Priorities 1 & 5
 - a. Continued from 10/08/2015 meeting
4. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
October 15, 2015
3pm-4pm

Members Present: Khushnur Dadabhoj, Kim Young, Robbie Evans, John Macomber, Jerry Peters, Joann Garcia, Emily DeBruhl, Jose Hernandez, Thomas Armstrong, Api Lealofi, Obed Ardon

Members Absent: Ramon Vasconcellos, Carole Blake, Sandi Thomas, Nancy Olson, Heather Minehart, Paulette Pereira, Mike Mayoros, Penny Shreve, Kyri Freeman, Megan Freeland, Samera Kabir, Gloria Webster

Guest: Stephen Eaton, Yadira Sandoval

Approve Agenda

Motion-1st: Joann 2nd: Jose

All in favor

Approve Minutes: 10.8.15

Motion-1st: Jose 2nd: Jerry

All in favor

Strategic Priorities

The subcommittee for Priority 5 reviewed the goals and activities with the committee. Appropriate changes were made to Priority 5. The committee approved the recommendations for Priority 1 and 5 to be forwarded to the IEC Committee for further review.



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
October 29, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 10.15.15
3. Equity Plan Discussion
4. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
October 29, 2015
3pm-4pm

Members Present: Sandi Thomas, John Macomber, Joann Garcia, Samera Kabir, Emily De Bruhl, Robbie Evans, Penny Shreve, Kim Young, Aleah Jameson Goodvich, Jerry Peters

Members Absent: Khushnur Dadabhoy, Ramon Vasconcellos, Carole Blake, Nancy Olson, Heather Minehart, Paulette Pereira, Mike Mayoros, Kyri Freeman, Megan Freeland, Gloria Webster, Jose Hernandez, Thomas Armstrong, Apineru Lealofi

Guest: Bob Pacheco

Approve Agenda

Motion-1st: Penny 2nd: John

All in favor

Approve Minutes: 10.15.2015

Motion-1st: Penny 2nd: Samera

All in favor

Equity Report

The template was reformatted by the state. The committee discussed the course completion rates for students in live classes and through distance education.

Three kinds of gaps:

- Knowledge:
 - Technology
 - Skill: pre-collegiate
- Organizational/Structural:
 - Technology- Campus closed on weekends and nights/no access to computer or internet at home.
 - Fear
 - Just in time interventions. Information about resources.
 - Transportation
- Motivation:
 - Active choice
 - Persistence
 - Skill: pre-collegiate
 - Fear
 - Confidence/Mental Effort
 - Skill: pre-collegiate
 - Fear

Student Success & Equity Cmte

Meeting Date: October 29, 2015

Minutes Approved: November 19, 2015

Strategies to close gaps:

- Technology-Orientation and noncredit courses
- Skills- Reading skills relating
- District Online Courses: some classes are only offered online

Target Populations for the Equity Report:

- Black or African American
- Native Hawaiian or other Pacific Islander
- Foster Youth

Funding Opportunities:

- Dean of Distance Education
- 3SP/Equity Research Positions



**Barstow Community College
MEETING AGENDA**

***Student Success and Equity Committee
November 19, 2015
3pm
LRC Conference Room***

1. Approve Agenda
2. Approve Minutes: 10.29.15
3. Equity Plan
4. Job Fair
5. Other

Additional Information:



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
December 3, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 11.19.15
3. Equity Plan
4. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
November 19, 2015
3pm-4pm

Members Present: Sandi Thomas, Samera Kabir, Emily De Bruhl, Robbie Evans, Penny Shreve, Kim Young, Aleah Jameson Goodvich, Jerry Peters, Kyri Freeman, Jose Hernandez, Thomas Armstrong, Stephen Eaton, Paulette Pereira, Joann Garcia, Apineru Lealofi, Heather Minehart

Members Absent: Khushnur Dadabhoy, Ramon Vasconcellos, Carole Blake, Nancy Olson, Paulette Pereira, Mike Mayros, Megan Freeland, John Macomber, Obed Ardon, Joann Garcia

Approve Agenda

Motion-1st: Penny 2nd: John

All in favor

Approve Minutes: 10.30.2015

Motion-1st: Penny 2nd: Samera

All in favor

Equity Report

The committee reviewed the document the day of the meeting and were asked to scan it before attending the meeting. The disproportionate impact analysis for Access, Course Completion, ESL and Basic Skills, Degree and Certificate Completion and Transfer sections of draft equity report were reviewed. The final report was sent to all committee members to review and approve for recommendation to the President's Shared Governance Council.

Job Fair

Every year the Transfer Center and Career Planning Center host a college fair in the fall and a job fair in the spring. The TCPC Specialist is asking the committee to combine both events. Both events are poorly attended by vendors and students. The job fair is more of a career exploration event than a hiring event. Combining both events would be beneficial to the vendors and students.

1st: J. Hernandez 2nd: P. Shreve

All in favor-Passed

Motion: Review the Equity Report, vote by email by end of business today (December 3, 2015)

1st: Kyri 2nd: Api

Failed: 3 yes, 6 no and 4 abstained

Motion: To vote on recommending the document at today's meeting

1st: Jerry 2nd: Thomas

Student Success & Equity Cmte

Meeting Date: November 19, 2015

Minutes Approved: December 3, 2015

Barstow Community College
Student Success and Equity Committee Meeting Minutes
December 3, 2015
3pm-4pm

Members Present: Sandi Thomas, Samera Kabir, Emily De Bruhl, Robbie Evans, Penny Shreve, Kim Young, Aleah Jameson Goodvich, Jerry Peters, Kyri Freeman, Jose Hernandez, Thomas Armstrong, Stephen Eaton, Nancy Olson, Paulette Pereira, John Macomber, Joann Garcia

Members Absent: Khushnur Dadabhoy, Scott Bulkley, Rudy Duque, Abe Aboud, Mike Mayoros, Megan Freeland, Obed Ardon, Heather Minehart, Apineru Lealofi

Guest: Paul Courtney

Approve Agenda

Motion-1st: J. Peters 2nd: J. Hernandez
All in favor

Approve Minutes: 11.19.15

Motion-1st: P. Shreve 2nd: J. Hernandez
All in favor

Equity Report

The committee reviewed the 2015-16 Planned Credit SSSP Expenditures and the 2015-16 Planned Student Equity Expenditures. The committee was asked to approve the equity budget to be included in the equity plan.

Motion: Approve the equity budget to be included in the equity report
1st: J. Hernandez 2nd: P. Shreve
All in favor-Passed

At the November 19th meeting the committee reviewed sections of the equity plan and was asked to review the entire document and vote by email on sending the document to the Academic Senate and President's Advisory Council. No one responded to the email vote. The committee was reminded that they need to review the document if they have not already and make a decision to recommend the document to be moved forward in the shared governance process. A motion was made from the floor to review the document and vote by 5pm close of business.

Motion: Review the Equity Report, vote by email by end of business today (December 3, 2015)
1st: K. Freeman 2nd: J. Peters
Failed: 3 yes, 6 no and 4 abstained

Motion: To vote on recommending the document at today's meeting
1st: J. Hernandez 2nd: J. Peters
Passed: 8 yes, 1 no and 4 abstained

The committee voted to recommending moving the Equity Report to the next level of the shared governance process.
1st: J. Garcia 2nd: J. Hernandez
Passed: 8 yes, 1 no and 4 abstained

Student Success & Equity Cmte
Meeting Date: December 3, 2015
Minutes Approved: January 25, 2016